

National Heat Treatment Training Trust Fund

Application for Reimbursement Training Courses and Testing

In accordance with the National Heat Treatment Training Trust Fund Rules and Regulations, all claims must be submitted within 90 days of completion of course or confirmation of certification to:

**Quality Control Council of Canada, #120 10403-172 Street, Edmonton AB, T5S 1K9
 ATTN: National Heat Treatment Training Trust Fund**

Please include the following:

- Original receipts
- Proof of successful completion of course or certification
- If submitting a claim for Travel and or LOA, current address verification will be required

Date of Application:	Date of course or test:
Applicants Name:	SIN:
Residential Address:	
City:	Postal Code:
Telephone:	Lodge/Local union:
Name and Location of current or most recent employer:	
Course/Test:	Duration (days)
Training provider:	Location:
Course/Testing Fees:	\$
Travel: (receipts required as above)	\$
LOA/Accommodation (receipts required)	\$
LOA Meals (as per local agreement)	\$
Total for this claim	\$
Make cheque payable to:	
<i>It is understood that when a Member receives reimbursement from the training fund for educational costs and or testing fee, the Member can no longer use such costs as a tax deductible expense. The Member/applicant also agrees to abide by the National Heat Treatment Training Rules and Regulations when completing this application, including repayment of any and all monies as per the Rules and Regulations.</i>	
Signature of Applicant:	
Trustees Approval: (Name, Signature and Date)	
Trustee	Trustee

January 2020